

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 DECEMBER 2023

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Construction and Highways Works & Services (CHWS) Framework Agreement - Existing Framework		13 th November 2023	Cabinet
Description: Document(s) to be considered in public or private:				
	Pot Hole Funding 2023/24		13 th November 2023	Cabinet
Description: Document(s) to be considered in public or private:				
	Grant Acceptance: One Public Estate (OPE) Brownfield Land Release Fund – Round 2	Executive Director for Place & Economic Growth	13 th November 2023	Cabinet
Description: Oldham Council has secured capital funding for the remediation of three sites in the town centre; the Civic Centre and QE Hall, the former leisure site and the former Magistrates Court The purpose of this report is to confirm the value of the grant available to Oldham Council and notify Cabinet of the intention to bring this additional resource into the capital programme to commence detailed negotiations leading to the site clearance and remediation of all 3 sites Document(s) to be considered in public or private: Cabinet report - public				
	UKSPF: Inclusive Employment and Skills		13 th November 2023	Cabinet

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Description: Document(s) to be considered in public or private:				
	Sustainable Oldham Strategic Partnership Agreement	Director of Economy	13 th November 2023	Cabinet
Description: A new single Partnership Agreement to award Transport related civil engineering projects for City Region Sustainable Transport Settlement (CRSTS) bids, Levelling Up 2 bids and other related civil engineering related projects. Document(s) to be considered in public or private: Cabinet report to follow				
	Report of the Director of Finance – Council Tax Reduction Scheme 2024/25	Director of Finance	13 th November 2023	Cabinet
Description: To determine the Council Tax Reduction Scheme for 2024/25 Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Council Tax Reduction Scheme 2024/25 Background Documents: Appendices – Various Report to be considered in Public				
	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2023/24 Quarter 2	Director of Finance	13 th November 2023	Cabinet

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	<p>Description: The report provides an update on the Council’s 2023/24 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 September 2023 (Quarter 2) Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2023/24 Quarter 2 Background Documents: Appendices – Various Report to be considered in Public</p>			
	Report of the Director of Finance – Treasury Management Strategy Mid -Year Review 2023/24	Director of Finance	13 th November 2023	Cabinet
	<p>Description: Review of the performance for the first half of the financial year in relation to the Treasury Management Strategy for 2023/24. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Treasury Management Strategy Mid-Year Review 2023/24. Background Documents: Appendices Report to be considered in Public</p>			
	Report of the Director of Finance – Proposed Consultation for the Council Tax Reduction Scheme 2024/25	Director of Finance	13 th November 2023	Cabinet

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<p>Description: To update on the proposed consultation process to be undertaken by the Council with regard to the 2024/25 Council Tax Reduction Scheme. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Proposed Consultation for the Council Tax Reduction Scheme 2024/25</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
New!	Remodelling Children’s Centres Around Our Family Hubs	Director of Education, Skills & Early Years	27 th November 2023	Cabinet
<p>Description: The purpose of this report is to seek endorsement for a remodelled and improved delivery model for children’s centres in Oldham. If approved, we are seeking agreement to hold a public and staff consultation during the autumn of 2023. Document(s) to be considered in public or private: Report to CABINET</p> <p>Remodelling Children’s Centres Around Our Family Hubs</p>				
	Waste Collection Service	Executive Director for Place & Economic Growth	Before December 2023	Cabinet Member - Neighbourhoods
<p>Description: Review of Waste Collection Service for domestic and trade. Document(s) to be considered in public or private: N/A</p>				

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TBC	Oldham Theatre Planning Application	Director of Economy	December 2023	Cabinet Member - Business, Employment and Enterprise
Description: Submission of a planning application for the proposed Oldham Theatre Document(s) to be considered in public or private: Planning application (public)				
TBC	Cultural Quarter Public Realm Planning Application	Director of Economy	December 2023	Cabinet Member - Business, Employment and Enterprise
Description: Planning application for the proposed Cultural Quarter Public Realm Document(s) to be considered in public or private: Planning application (public)				
	VCFSE Investment Fund (One Oldham Fund)	Director of Public Health	Before December 2023	Cabinet Member - Health and Social Care
Description: Decision to invest Covid Outbreak Management Fund (COMF) into the One Oldham Fund. Document(s) to be considered in public or private:				

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New!	Local Development Scheme 2023 Update	Director of Economy	December 2023	Executive Director - Economy, Skills & Neighbourhoods
<p>Description: The council has a statutory requirement to prepare a Local Plan to ensure that we have an up-to-date and comprehensive planning framework to support the borough’s economic, environmental and social objectives. The Local Development Scheme (LDS) is the project plan for the Local Plan. It sets out details and timetables about the planning documents we will prepare. Document(s) to be considered in public or private:</p>				
New!	Annual Monitoring Report & Infrastructure Funding Statement 2022-23	Director of Economy	December 2023	Executive Director - Economy, Skills and Neighbourhoods
<p>Description: Annual Monitoring Report (AMR) and Infrastructure Funding Statement (IFS) for 2022-23. Document(s) to be considered in public or private: Annual Monitoring Report and Infrastructure Funding Statement</p>				
New!	Youth Justice Service Extension to contract from 1st April 2024		11 th December 2023	Cabinet
<p>Description: Document(s) to be considered in public or private:</p>				

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New!	Extension of contract for the delivery of the Young People’s Integrated Sexual Health and Substance Misuse Service	Director of Public Health	11 th December 2023	Cabinet
<p>Description: Purpose of the report is to enact the permitted 2 year extension of the current contract for the provision of a Young People's Sexual Health and Substance Misuse Service as per the initial contract terms.</p> <p>Document(s) to be considered in public or private: Cabinet Report - to be shared once internal governance has been completed.</p> <p>Private as per Paragraph 3 - commercial/business sensitivity</p>				
New!	Adult Social Care Strategy	Director of Adult Social Care (DASS)	11 th December 2023	Cabinet

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<p>Description: Adult Social Care has devised a vision and strategy for the future delivery of statutory services in the borough for our adult residents. It is intended to launch and roll out across the borough once endorsed. Document(s) to be considered in public or private: Public: Appendix 1 Adult Social Care Strategy Equality Impact Assessment Appendix 2 Adult Social Care Strategy – resident facing version Appendix 3 The Oldham Plan Appendix 4 Oldham Council Corporate Plan Appendix 5 Health and Wellbeing Strategy Appendix 6 Market Position Statement</p>				
	Temporary Accommodation Long Term Leasing Options		11 th December 2023	Cabinet
<p>Description: Document(s) to be considered in public or private:</p>				
	Future Commissioning intentions for the Hospital to Home Service (Care at Home)		11 th December 2023	Cabinet
<p>Description: Document(s) to be considered in public or private:</p>				
	Care at Home services		11 th December 2023	Cabinet

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Description: Document(s) to be considered in public or private:				
New!	Construction and Highways Works & Services (CHWS) Framework Agreement - NEW Framework		11 th December 2023	Cabinet
Description: Document(s) to be considered in public or private:				
	Gallery Oldham 'Priority Maintenance Works'		11 th December 2023	Cabinet
Description: Document(s) to be considered in public or private:				
New!	Oldham Draft Local Plan	Director of Economy	11 th December 2023	Cabinet
Description: Approval of Oldham's Draft Local Plan for public consultation. Oldham's Local Plan will guide development in the borough up to 2039. The main purposes of the Plan are to: <ul style="list-style-type: none"> - Set out the policies through which the council will manage development coming forward and use to determine planning applications; - Identify designations for the protection of the borough's environmental and historical assets, our town centres, employment areas and infrastructure; - Allocate land to meet our future housing and employments needs; and - Support the development of supporting infrastructure, such as transport, education and utilities. 				
Document(s) to be considered in public or private:				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
(HSC-14-23)	Market Sustainability and Improvement Fund - Workforce Fund and Urgent and Emergency Care Support Fund		11 th December 2023	Cabinet
Description: Document(s) to be considered in public or private:				
	Report of the Director of Finance and Director of Education, Skills and Early Years – Schools Funding Formula	Director of Finance	11 th December 2023	Cabinet
Description: Schools funding formula for 2024/25 in relation to the National Funding Formula Document(s) to be considered in public or private: Report of the Director of Finance and Director of Education, Skills and Early Years – Schools Funding Formula Background documents: Various Appendices Report to be considered in public.				
	Adoption and publication of Oldham Council's Social Value Policy	Deputy Chief Executive -	11 th December 2023	Cabinet
Description: To approve the adoption and publication of a corporate social value policy to support Oldham Council and the wider Borough. Document(s) to be considered in public or private: Social Value Policy - Public				
	Targeted Impartial Information Advice and Guidance		11 th December 2023	Cabinet
Description: Document(s) to be considered in public or private:				

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New!	Annual Monitoring Report & Infrastructure Funding Statement 2022-23	Director of Economy	11 th December 2023	Executive Director - Economy, Skills and Neighbourhoods
Description: Annual Monitoring Report and Infrastructure Funding Statement for 2022-23. Document(s) to be considered in public or private: N/A				
New!	Strategic Housing Land Availability Assessment (SHLAA) 2023	Director of Economy	11 th December 2023	Executive Director - Economy, Skills and Neighbourhoods
Description: Document(s) to be considered in public or private:				
New!	Brownfield Register 2023	Director of Economy	11 th December 2023	Executive Director - Economy, Skills and Neighbourhoods
Description: Document(s) to be considered in public or private:				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Alexandra Park Eco Centre Update	Director of Economy	January 2024	Cabinet
<p>Description: Update regarding the new Eco Centre at Alexandra Park Depot. Document(s) to be considered in public or private: Cabinet Report (Private). Restricted Paragraph Part 3 report</p>				
	Carriageway Investment Funding	Director of Environment	January 2024	Cabinet
<p>Description: Additional funding for carriageway surfacing/treatments Document(s) to be considered in public or private:</p>				
	Report of the Director of Finance Budget 2024/25 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes	Director of Finance	January 2024	Cabinet
<p>Description: The Determination of the Tax Bases for Council Tax Setting and for Business Rates Income for use in 2024/25 budget deliberations. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance Budget 2024/25 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes</p> <p>Background Documents: Appendices - Various</p> <p>–Report to be considered in Public</p>				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Oldham Council's inclusion within the Greater Manchester Business Rates Pool 2024/25.	Director of Finance	January 2024	Cabinet Member - Finance and Corporate Resources
<p>Description: The report seeks formal approval for the Council's inclusion in the Greater Manchester Business Rates Pool for the financial year 2024/25. Document(s) to be considered in public or private: Proposed Report Title: Oldham Council's inclusion within the Greater Manchester Business Rates Pool 2024/25</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in Public</p>				
	Non-Domestic Rates Tax Base 2024/25	Director of Finance	January 2024	Cabinet Member - Finance and Corporate Resources

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: Report setting out information to determine the Non-Domestic (Business Rates) Tax Base for 2024/25, using the most up to date information and estimates available. Document(s) to be considered in public or private: Proposed report title: Non-Domestic Rates Tax Base 2024/25</p> <p>Background Documents: Various Appendices and Council Tax Tax Base and Non-Domestic Rates Tax Base Forecast 2024/25 (Presented to Cabinet on 22 January 2024)</p> <p>Report to be considered in Public</p>			
	Report of the Director of Finance – Treasury Management Strategy Statement 2024/25	Director of Finance	February 2024	Cabinet
	<p>Description: To consider the Council’s Treasury Management Strategy for 2024/25 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Treasury Management Strategy Statement 2024/25</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>			
	Report of the Director of Finance – Revenue Budget 2024/25 and Medium Term Financial Strategy 2024/25 to 2028/29	Director of Finance	February 2024	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: To consider the Administration’s detailed revenue budget for 2024/25 and budget reduction proposals, together with the Medium Term Financial Strategy for 2024/25 to 2028/29, incorporating the current policy landscape and Local Government Finance Settlement. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Revenue Budget 2024/25 and Medium Term Financial Strategy 2024/25 to 2028/29</p> <p>Background Documents: Various appendices</p> <p>Report to be considered in Public</p>			
	Report of the Director of Finance – Capital Programme & Capital Strategy for 2024/25 to 2028/29	Director of Finance	February 2024	Cabinet
	<p>Description: To consider the Council’s Capital programme and capital strategy. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Capital Programme & Capital Strategy for 2024/25 to 2028/29</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>			
	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2023/24 Month 8	Director of Finance	February 2024	Cabinet

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	<p>Description: The report provides an update on the Council’s 2023/24 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 November 2023 (Month 8) Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2023/24 Month 8 Background Documents: Appendices – Various Report to be considered in Public</p>			
	<p>Joint Report of the Executive Director Place and Economic Growth and Director of Finance – Housing Revenue Account Estimates for 2024/25 to 2028/29 and Projected Outturn for 2023/24.</p>	<p>Director of Finance, Executive Director for Place & Economic Growth</p>	<p>February 2024</p>	<p>Cabinet</p>
	<p>Description: The Housing Revenue Account (HRA) Outturn Estimates for 2023/24, the detailed budget for 2024/25 and the Strategic HRA Estimates for the four years 2025/26 to 2028/2 Document(s) to be considered in public or private: Proposed Report Title: Housing Revenue Account Estimates for 2024/25 to 2028/29 and Projected Outturn for 2023/24 Background Documents: Appendices –Report to be considered in Public</p>			

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	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2023/24 Quarter 3	Director of Finance	March 2024	Cabinet
<p>Description: The report provides an update on the Council’s 2023/24 forecast revenue budget position and the financial position of the capital programme as at the period ending 31 December 2023 (Quarter 3) Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2023/24 Quarter 3</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
	Report of the Director of Finance - Local Taxation and Benefits Discretionary Policies 2024/25	Director of Finance	March 2024	Cabinet
<p>Description: To confirm the Council’s Local Taxation and Benefits Discretionary Policies for 2024/25 Document(s) to be considered in public or private: Proposed Report Title: Local Taxation and Benefits Discretionary Policies 2024/25</p> <p>Background Documents: Appendices</p> <p>Report to be considered in public</p>				
	Report of the Director of Finance – Treasury Management 2023/24 – Quarter 3 Report	Director of Finance	March 2024	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: The Quarter 3 review of Treasury Management activity during the third Quarter of 2023/24. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Treasury Management Review 2023/24 – Quarter 3 Report</p> <p>Background Documents: Appendices</p> <p>Report to be considered in Public</p>				
New!	Report of the Director of Finance – Debt Recovery Policies	Director of Finance	March 2024	Cabinet
<p>Description: To provide clear guidance for Council Officers, local taxpayers, and organisation who use Council services on recovery of monies owed to the Council. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Debt Recovery Policies</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				

Key:

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New! - indicates an item that has been added this month

Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Arooj Shah, Abdul Jabbar MBE, Elaine Taylor, Shaid Mushtaq, Fida Hussain, Peter Dean, Barbara Brownridge, Chris Goodwin and Mohon Ali.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at: <http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>

Notice of Private Reports

(In accordance with Part 2 of the Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012)

Oldham Borough Council intends to hold a private meeting (or part thereof) of the Cabinet on Monday, 11th December 2023

Decision to be taken (Agenda Item) Decisions proposed to be taken in private at Cabinet on 11th December 2023:

- a. Remodelling Children's Centres around Family Hubs
- b. Youth Justice Extension to Contract (from 1st April 2024)
- c. Extension of Contract for the Delivery of the Young People's Integrated Sexual Health and Substance Misuse Service
- d. Adult Social Care Strategy
- e. Temporary Accommodation Long Term Leasing Options
- f. Future Commissioning Intentions for the Hospital to Home Service (Care at Home Service)
- g. Construction and Highways Works & Services (CHWS) Framework Agreement - NEW Framework
- h. Gallery Oldham Priority Maintenance Works

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- i. Market Sustainability and Improvement Fund
- j. Adoption and Publication of Oldham Council's Social Value Policy
- k. Targeted Impartial Information Advice and Guidance

Reason

The meeting (or part thereof) will be held in exempt session on the grounds that the reports and background papers will contain the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) – information relating to the financial or business affairs of the Council and a third party.

Representations

If you wish to make representations against the intention to hold a private meeting, please send these to Constitutional Services, Level 4, Civic Centre, Oldham, O11 1UL or email: constitutional.services@oldham.gov.uk